

KEYSTONE LOCAL SCHOOL DISTRICT

Board of Education Meeting
Keystone High School
580 Opportunity Way
LaGrange, Ohio 44050

REGULAR MEETING

September 19, 2022

6:00 p.m.

AGENDA

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

I. CALL TO ORDER BY PRESIDENT

A. ROLL CALL:

Roll Call: Maiden____; O'Boyle____; Sturgill____; Wakefield ____; Stang____;

B. PLEDGE OF ALLEGIANCE

C. PRESENTATION BY GINA GIBSON – THE POWER OF WE

II. APPROVAL OF AGENDA

Moved by _____, second by _____ to

A. APPROVE AGENDA AS PRESENTED

B. APPROVE AGENDA AS PRESENTED WITH CORRECTIONS, OR

C. APPROVE AGENDA WITH ADDENDUM AS PRESENTED

Roll Call: Maiden____; O'Boyle____; Sturgill____; Wakefield ____; Stang____;

III. STAFF PRESENTATIONS

A. ADOPT RETIREMENT COMMENDATION

The Superintendent recommends adopting retirement commendation for the following individual (Attachment A):

- Denise Dillman – 31.5 years

Moved by _____, second by _____ to adopt retirement commendation for the individual listed above (Attachment A).

Roll Call: Maiden____; O’Boyle____; Sturgill____; Wakefield ____; Stang____;

IV. APPROVE MINUTES OF PRIOR MEETINGS

A. APPROVE MINUTES OF PRIOR MEETINGS

Moved by _____, second by _____ to dispense with the reading of the minutes of the Regular Meeting on Monday, August 15, 2022 and the Special Meeting on Wednesday, August 31, 2022. The minutes were distributed as required by law and shall be approved as presented.

Roll Call: Maiden____; O’Boyle____; Sturgill____; Wakefield ____; Stang____;

V. AUDIENCE PARTICIPATION

A. RECOGNITION AND HEARING OF VISITORS

(Discussion of Agenda Items only) In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation is permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address.

B. INPUT FROM STAFF

VI. CURRICULUM CORNER

Amanda Goran, Director of Curriculum and Instruction

- Dyslexia Law Updates

VII. SPED SPOTLIGHT

Kristen Campbell, Director of Pupil Services

- English as a Second Language

VIII. FINANCIAL REPORT BY TREASURER/CFO

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for August 2022, as presented.

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Maiden____; O’Boyle____; Sturgill____; Wakefield ____; Stang____;

IX. SUPERINTENDENT REPORTS AND RECOMMENDATIONS

Items Requiring Board Action

A. EMPLOYMENT OF PERSONNEL

1. EMPLOY 2022-2023 CLASSIFIED STAFF

The Superintendent recommends hiring the following classified individuals for the positions and hourly rates as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2022-2023 school year:

- a. Emily Nagy – KHS Special Needs Paraprofessional – Step 2 - \$12.81/hr. – effective 9/19/2022
- b. Jasmine Pennell – KES Lunch Monitor – Step 0 - \$11.84/hr. – effective 9/13/2022

2. APPROVE PROFESSIONAL DEVELOPMENT STIPEND

The Superintendent recommends approval of a stipend of \$100.00 per day for the following staff member for PLTW Automation and Robotics and Design and Modeling course training, up to 10 full days, to be paid from Nord Family Foundation Grant:

- a. Adam Shipley

3. EMPLOY 2022-2023 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individual on extra duty contracts for the 2022-2023 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Terrence Shackelford – Head Eighth Football – Step 6 – \$3,293.58

4. AMEND 2022-2023 EXTRA DUTY PERSONNEL

The Superintendent recommends amending the following individuals on extra duty contracts for the 2022-2023 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Andrew Hoch - Assistant Varsity Football – Step 6 - \$5,037.24
- b. Jeffrey Schaef – Head Volleyball – Step 7 - \$7,168.38

5. EMPLOY BLT PERSONNEL

The Superintendent recommends employing the following individuals as members of the Keystone Building Leadership Team (BLT) on an as needed basis, per time sheet, at tutor rate per the KLEA Negotiated Agreement, for the 2022-2023 school year effective August 22, 2022 through May 26, 2022, to be paid from Title IIA:

<u>KES BLT</u>	<u>KMS BLT</u>	<u>KHS BLT</u>
Taylor Brouse	Jamie Cendrosky	Tracy Abfall
Kaitlin Bulger	Brittany Chudakoff	Suzanne Atkinson
Jill Hetsler	Kathryn Dillen	Andrea Catanzarito
Amy Hoopingarner	Ian Gaul	Patrick Gallion
Allison Johnson	Alexis Kaczay	Donald Griswold
Kristen Lazard	Donna Knight	Michael Hogue
Heather McCourt	Leanne Manning	David Jones Jr.
Anne Paulchell	Mark Sobel	Leah Tesny
Brittany Shaw		
Allison Smith		

6. EMPLOY DLT PERSONNEL

The Superintendent recommends employing the following individuals as members of the District Leadership Team (DLT) on an as needed basis, per time sheet, at tutor rate per the KLEA Negotiated Agreement for the 2022-2023 school year to be paid from Title IIA:

- a. Jacob Alferio
- b. John Brown II
- c. Kristen Campbell
- d. Andrea Catanzarito
- e. Brittany Chudakoff
- f. Kevin Fox
- g. Gina Gibson
- h. Amanda Goran
- i. Donna Knight
- j. James Kohler
- k. Jill Hetsler
- l. Heather McCourt
- m. Staci Rapson
- n. Brittany Shaw
- o. Angela Siwik
- p. Mary Szczepanik
- q. Leah Tesny

7. EMPLOY KMS PBIS TEAM

The Superintendent recommends employing the following individuals as members of the KMS PBIS Team on an as needed basis, per time sheet, at tutor rate per the KLEA Negotiated Agreement for the 2022-2023 school year to be paid from Title IV Funds:

- a. Brittany Chudakoff
- b. Kathryn Dillen
- c. Alexis Kaczay
- d. Heather Lahoski
- e. Leanne Manning
- f. Helen Wolosz
- g. Jennifer Wooten
- h. Kristin Zatik

8. EMPLOY KHS PBIS TEAM

The Superintendent recommends employing the following individuals as members of the KHS PBIS Team on an as needed basis, per time sheet, at tutor rate per the KLEA Negotiated Agreement for the 2022-2023 school year to be paid from Title IV Funds:

- a. Suzanne Atkinson
- b. Jennifer Galletti
- c. Patrick Gallion
- d. Donald Griswold
- e. Anna Saxton

9. APPROVE OPES, OSCES AND OTES

The Superintendent recommends approving the below Administrators for receiving credentials in the following areas, subject to completion of state and local requirements:

<u>OPES</u>	<u>OSCES</u>	<u>OTES</u>
Kristen Campbell	Jacob Alferio	Jacob Alferio
Amanda Goran	Gina Gibson	John Brown II
Daniel White	James Kohler	Kristen Campbell
		Gina Gibson
		James Kohler
		Angela Siwik

10. EMPLOY 2022-2023 SATURDAY SCHOOL TEACHERS

The Superintendent recommends employment of the following individuals as a Saturday School Teacher, for the 2022-2023 school year at tutor rate per the KLEA Negotiated Agreement, per time sheet, on an as needed basis.

- | | |
|----------------------|--------------------|
| a. Tracy Abfall | f. Heather Lahoski |
| b. Kathleen Dick | g. Dawn Morris |
| c. Kari Dove | h. Hannah Murray |
| d. Kevin Fox | i. Anne Paulchell |
| e. Shannon Heffernan | j. Anna Turner |

11. EMPLOY CLASSIFIED SUBS FOR THE 2022-2023 SCHOOL YEAR

The Superintendent recommends employment of the following 2022-2023 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

- a. Carolyn Abt
Monitor - \$11.54/hr. – effective 9/16/2022
- b. Alyssa Figgers
Bus Driver - \$15.33/hr.
Monitor - \$11.54/hr. – effective 9/13/2022
Paraprofessional – Special Needs - \$11.54/hr.
- c. Stephanie Kish
Monitor - \$11.54/hr. – effective 9/12/2022
- d. Christine Manning
Monitor - \$11.54/hr. – effective 9/9/2022

12. EMPLOY PERMANENT SUBSTITUTE TEACHERS

The Superintendent recommends employing permanent substitute teachers during the 2022-2023 school year at a rate of \$130.00 per day (\$65.00 per half day), pending all record checks and completion of state and local requirements. No other salaries or benefits will apply:

- a. Stephanie Kish
- b. William Porter
- c. Amy Shepherd
- d. Kyle Trimble

13. APPROVE TRANSFER

The Superintendent recommends transferring the following individual for the 2022-2023 School Year:

- a. Christine Minney from KMS Part Time Secretary 4.0 hours a day to KMS Full Time Secretary 7.75 hours a day – effective 10/3/2022

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Maiden____; O’Boyle____; Sturgill____; Wakefield ____; Stang____;

X. OTHER BUSINESS

A. ACCEPT DONATION

The Superintendent recommends accepting the following donation:

1. Cassandra O’Brien – Microwave, estimated value of \$20.00 to Keystone Middle School

B. APPROVE OUT OF STATE TRIP TO NEW YORK CITY

The Superintendent recommends approving an out of state field trip for Keystone High School choir students to New York City during the period of Monday, March 20, 2023 through Thursday, March 23, 2023 as presented.

C. APPROVE AGREEMENT WITH HIGH SCHOOLS THAT WORK AND MAKING MIDDLE GRADES WORK

The Superintendent recommends approving the partnership agreement between Keystone Local School District and High Schools That Work and Making Middle Grades Work as presented.

D. APPROVE ADVERTISING AGREEMENTS

The Superintendent recommends approving the following advertising agreements from September 1, 2022 through September 1, 2023 as presented:

1. 5K Commercial Roofing LLC – Gym Banner
2. Northwest Services – Stadium Scoreboard

E. APPROVE STATEMENTS OF UNDERSTANDING AGREEMENT WITH LORAIN COUNTY COMMUNITY COLLEGE

The Superintendent recommends approving the Statements of Understanding Agreement with the Lorain County Community College to provide field experience placement as presented.

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Maiden____; O’Boyle____; Sturgill____; Wakefield ____; Stang____;

ITEMS PRESENTED FOR INFORMATION AND DISCUSSION. MAY OR MAY NOT RESULT IN ACTION BY THE BOARD OF EDUCATION.

A. Future BOE Meetings @ 6 P.M.

1. Monday, October 17, 2022 - Regular Meeting – KHS Conference Room
2. Monday, November 21, 2022 - Regular Meeting – KHS Conference Room
3. Monday, December 12, 2022 - Regular Meeting – KHS Conference Room

XI. OTHER BUSINESS TO COME BEFORE THE BOARD

A. ADMINISTRATIVE REPORTS

B. SUPERINTENDENT COMMITTEE REPORTS

1. Jennifer Maiden: Legislative Liaison, Buildings & Grounds
2. Deborah Melda: JVS Representative
3. Carrie O’Boyle: Buildings & Grounds, Finance/Insurance & Wellness
4. Devin Stang: Student Achievement Liaison, Finance/Insurance
5. Kimberly Sturgill: KEEP, Student Achievement Liaison & Board Policy
6. Patricia Wakefield: Board Policy & Wellness

C. COMMENTS/CONCERNS

- Board Members
- Superintendent
- Public *(In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address).*

XII. EXECUTIVE SESSION

Moved by _____, second by _____ to adjourn to Executive Session under ORC 102.03 and ORC 121.22 for the purpose of:

1. the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against such an employee, official or student, unless an such individual requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office);
2. the purchase of property for public purposes or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair advantage to a person whose personal, private interest is adverse to the general public interest;
3. specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law;
4. matters required to be kept confidential by Federal law or State statutes;
5. preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment;
6. in-person conferences with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action or
7. consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance, provided that:
 - A. the information is directly related to a request for economic development assistance that is to be provided or administered under provisions of State law authorized in Ohio Revised Code Section 121.22(G)(8)(1), or involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project and
 - B. a unanimous quorum of the Board has determined by a roll-call vote the executive session is necessary to protect the interests of the applicant or possible investment or expenditure of public funds to be made in connection with the economic development project.

With action to follow or with no action to follow.

Roll Call: Maiden____; O'Boyle____; Sturgill____; Wakefield ____; Stang____;

Executive Session _____ p.m. Return to Open Session _____ p.m.

XIII. ADJOURNMENT

Moved by _____, second by _____ to adjourn the Regular Meeting.
(Time: _____)

Roll Call: Maiden____; O'Boyle____; Sturgill____; Wakefield ____; Stang____;

RESOLUTION – DENISE DILLMAN

WHEREAS, Denise Dillman has served the staff, students, and residents of the Keystone Local School District for 31.5 years; and

WHEREAS, Denise Dillman has proved to be a major positive influence in the lives of hundreds of school students; and

WHEREAS, Denise Dillman has performed an indispensable function in the effective and humane operation of the Keystone Local Schools;

THEREFORE, BE IT RESOLVED, that the Board of Education, on behalf of the staff, students, and residents of the Keystone Local School District, commend Denise Dillman for her outstanding contribution to the growth of the children in the Keystone Local School District; and

BE IT FURTHER RESOLVED, that a true copy of this resolution be delivered to Denise Dillman.